Guide to setting up Data Feeds

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Contents

Change Control History

Version	Author	Date	Details	Reviewed by / Issued to
001	LS	Feb 2016	Initial Version	TL/All firms
002	JG	Feb 2017	Updated formatting	TL/All firms
003	GT	Sept 2017	Update to branding	Comms Library
004	LW	December 2017	Updates to platform requirements	All firms
005	LW	July 2019	Updates and added Platforms	All firms
006	LW	April 2020	Updates and added platforms	All firms
007	LW	July 2020	Updates and added platforms	All firms
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009	LW/EW	January 2021	Updates to Nucleus and Transact	All firms
010	LW/EW	May 2021	Update to Iress XPLAN & OMW	All firms
011	LW	July 2021	Update to OMW	All firms
012	LW	October 2021	Update to Aegon, Fidelity and Ascentric	All firms
013	LW	February 2022	Update to remove LGT Vestra, and update Aviva	All firms

014	LW	August 2022	Amendment to Ascentric/remove Adviser Office	All firms
015	RG	Jan 2023	General update to add new feeds and update existing setups	All firms

1 About Bulk Data Feeds

1.1 What is a Bulk Data Feed?

Before you can bring your client's data into moneyinfo (MI) from a Platform/Provider or Back Office system you'll need to set up access to each of those data sources.

Depending on the source, updates may occur: (1) automatically, overnight or (2) when a client logs in to MI or (3) when you import data from a back-office system. In most cases an automatic overnight update - referred to as a Bulk Data feed - takes place but a few sources only provide a 'login' update - referred to as a Contract Enquiry (CE).

For most Bulk Data Feeds, you will require credentials – a username & password or PIN – which need to be entered into moneyinfo so that it can 'talk' to the providers that you use.

For Contract Enquiry Services, you will need a UNIPASS* certificate.

The Unipass details you supply us with, must be registered with the providers and permit access to **all** clients.

*moneyinfo can only support one Unipass Certificate so the Certificate provided must either be a firm level Unipass or for a user that has access to ALL clients.

1.2 How do you set up your Bulk Data Feeds?

There are several steps involved in setting up moneyinfo for Bulk Data Feeds.

Each Platform/Provider has a different process for obtaining the information you need to set-up Bulk Data feeds in moneyinfo. Section 2 will guide you through the steps for each.

Once you have this information your moneyinfo Implementation Consultant will apply this to the service and test they're working before confirming with you.

2 Setting up your moneyinfo Service for each Bulk Data Feed

2.1 Abrdn Elevate (Wrap and Fundzone)

To request Elevate bulk valuations with moneyinfo, you will need to email the request directly to ElevateConfiguration@abrdn.com You will receive an email back confirming when everything has been set up for them on the Elevate side and confirming the Abrdn company identifier.

Once you have received the Abrdn company identifier please send this to a moneyinfo team members send safely link.

Update Frequency

Bulk daily feed run automatically once set up.

2.2 Aegon (ARC/RetireReady)

Contact Aegon – it is important that this comes directly from the you rather than via moneyinfo as they take your email as permission to share their data with us.

You should contact escalationteam@aegon.co.uk requesting to be set up for moneyinfo's ARC valuations bulk feed.

Once set up is complete on their side, the escalation team will confirm this back to you and supply your Connect Id which you can then send to us to complete the set up.

The data will start processing the following day.

Update Frequency

Bulk daily feed run automatically once set up.

2.3 Aegon (was Cofunds)

In order to use the Aegon Cofunds Data source you will need to follow the steps set out in the guide.

Update Frequency

Bulk daily feed run automatically once set up.

2.4 AJ Bell

Contact AJ Bell (your account manager if you have one, or their Client Services team) and ask them to activate the data source files and confirm your access ID and Password.

Your username beginning SCA….. **must have** Level 4 access if it is to cover all your firm’s clients

- Level 1 = no data access
- Level 2 = Adviser data access (only clients belonging to the SCA…)
- Level 3 = Branch data access (all clients that the adviser and his related advisers can access)
- Level 4 = Firm data access (all clients)

Update Frequency

Bulk daily feed run automatically once set up.

2.5 Aviva Bulk

The following email is what is required to be sent either by moneyinfo or by company to ecsd@aviva.com

Please subscribe the following Adviser firm, who are OIH Moneyinfo users, to the service(s) listed below with immediate effect. Details are:

- Adviser Firm Name:

- FRN:

- Service required :Bulk Valuations

Update Frequency

Bulk daily feed run automatically once set up.

2.6 IRESS XPLAN

If you would like to set up the integration from XPLAN the process is as follows:

1. XPLAN Site Administrator to agree to Iress Open terms – Click here to view step by step instructions on the Iress Community.

2. Site Administrator will then need to create the moneyinfo service account in XPLAN - Click here to view instructions on the Iress Community.

3. Once the moneyinfo user is set up with the correct capabilities, the username and password will need to be added to moneyinfo Manager. We can do this for you if you send us the credentials, or we can provide you with instructions on how to do this.

4. You will then need to log into moneyinfo Manager and select the 'Consent' option in Import > Data providers > XPLAN > Actions > Consent. This will take you to the XPLAN login screen.

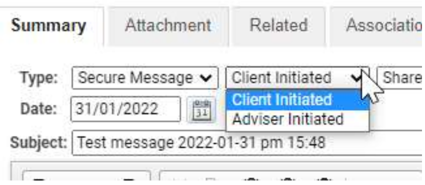
4. Login to XPLAN and follow instructions to create a new bearer token. Then return to the moneyinfo Manager to complete the process.

You will need to set up Document Note Types and Sub Types that we use when posting messages to xPlan. It will be in the configuration settings, where you add all the other types / sub types for Document Notes

If you want to use the document and message synch which

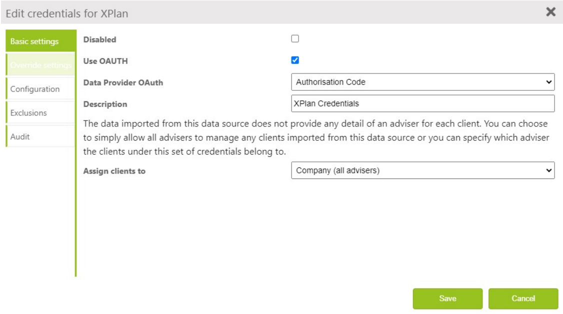
Type needs to include "Document" and "Secure Message"

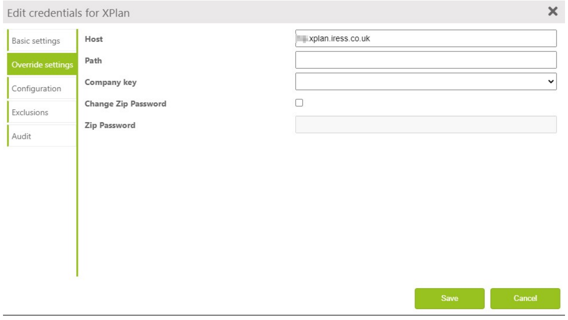
Sub Type for "Secure Message" needs to include "Client Initiated" and "Adviser Initiated"



Click here to view instructions on the Iress Community

Internal Note





Update Frequency

The XPLAN feed uses a Contract Enquiry style of service and runs on an 'on request' basis. A request is triggered when either an Operator (member of staff) or a client logs in. This is not a daily feed.

2.7 Aviva (legacy plans)

Accessed using Unipass. See below the instructions (Unipass) for providing moneyinfo with your Unipass details.

Update Frequency

This Aviva feed uses the Contract Enquiry service and runs on an 'on request' basis. A request is triggered when either an Operator (member of staff) or a client logs in.

2.8 Aviva Wrap

This uses the Unipass as above, however, it is a bulk feed and can be enabled by emailing ecsd@aviva.com with the following details about your company:

Adviser Firm Name: YOUR COMPANY NAME
FRN: YOUR FRN
Service required :Bulk Valuations

Please cc your implementation contact into the email so that we can complete the set up our end.

2.9 Brooks MacDonald

In order to use the Brooks Macdonald Data source you will need to inform Brooks Macdonald you would like to sign up to the service businessdevelopmentsupport@brooksmacdonald.comb

Brooks MacDonald will issue you with login credentials to access the specified data file from their FTP server.

Once the above has been done you will be able to download, via moneyinfo manager, clients from Brooks Macdonald and update them to moneyinfo.

To get this set up simply contact Brooks Macdonald and they should be able to activate the reports within 5 working days.

Update Frequency

Bulk daily feed run automatically once set up.

2.10 Fastrak

This is an integration to deliver Fastrak reports to moneyinfo clients and post responses back when a client has read or performed action against a document (via a worklow for example).

Step 1. moneyInfo to email support@sprintenterprise.co.uk with the name of the company that requires the integration.

Step 2. Moneyinfo to advise the company to email support@sprintenterpise.co.uk to give Fastrak permission to share reports with moneyinfo.

Step 3. Once both emails are received our development team who will set up the integration and notify moneyInfo when it has been completed.

If a company contacts Fastrak directly for integration they will be directed to provide our contact details and ask them to email us to give permission to share reports with moneyinfo.

Update Frequency

Daily feed run automatically every 180 minutes.

2.11 Fidelity

To use the Fidelity Data source, you will need to ensure that you are under your existing Fidelity login that you are registered for Fidelity Reporting Services. Once you've set up the files as detailed below, supply us with your existing credentials.

Please emphasise that the file type needs to be CSV as XLS isn't supported.

Standard Client Report – Weekly frequency.

Software Holdings Report – Daily frequency.

You can do all of the above from the Fidelity Self-Service website:

https://www.fidelity.co.uk/adviser/secure/platform/

- Log into FundsNetwork https://www.fidelity.co.uk/adviser/login
- Click 'Firm' on the left hand side
- Select 'Reporting Services'
- Click 'Request a Report'
- Under Firm Management Reports select 'Client List (CSV)' to be scheduled Weekly - this will be run every Monday morning.

Alternatively, contact the Fidelity broker line on 0800 414181 quoting your Agency Number. Remember to ask for the above reports to be enabled.

Note: Once enabled - online or otherwise - the reports will take 24 hours to activate. Weekly reports are generated every Monday.

Update Frequency

Bulk daily feed run automatically once set up.

2.12 Fundment

Please contact Fundment integrations@fundment.com and ask them to enable the moneyinfo integration, you will also need to be provided with a username, password and the folder path that Fundment will deliver the data files to.

Once you have these please send them to a moneyinfo team members send safely account.

Update Frequency

Bulk daily feed run automatically once set up.

2.13 Hubwise

To use the Hubwise feed please contact Hubwise Support and ask them to enable the files required for the moneyinfo integration.

You can call them on 01283 495245 or email technical@hubwise.co.uk

These files will be accessible from their SFTP site and Hubwise will provide confirmation of the correct login details required.

Update Frequency

Bulk daily feed run automatically once set up.

2.14 IMiX

Please contact iMiX and ask for your access credentials (client id and password) and the tenant id to establish a link with moneyinfo.

Update Frequency

Bulk daily feed run automatically once set up.

2.15 Intelligent Office

Your firm will need to confirm which of your administrative team has the IOStore Admin permission in Intelligent Office and confirm their name and email address linked to their login in iO.

1. We will invite them as a collaborator so that they can see our App (as a preview App) in the iO Store. This will send an invite which asks the user to verify their email address and install the moneyinfo App in preview mode.

2. Your firm will approve our App by clicking an approval button on request.

3. moneyinfo publish the 'App' to your firm

4. Intelliflo review and certify the App for a full install

5. Your firm install the App which grants us access to your data.

6. App live and available for use

Update Frequency

The Intelligent Office feed uses a Contract Enquiry style of service and runs on an 'on request' basis. A request is triggered when either an Operator (member of staff) or a client logs in.

2.16 Investec

Please contact IntermediaryServices@investecwin.co.uk and request that the moneyinfo integration is enabled, Investec will then be in contact and provide the relevant information.

Update Frequency

Bulk daily feed run automatically once set up.

2.17 James Hay Partnership

Login to the James Hay Secure Portal here explaining that you are using moneyinfo and that you need the integration set up. They will then register your firm and send you your account credentials via their secure messaging facility.

Update Frequency

Bulk daily feed run automatically once set up.

2.18 LGT Wealth

Contact your regular LGT WM Front Office contact to inform them that you want automated valuation data setup via moneyinfo.

LGT WM Front will contact the IFA to advise it is setup, Once this is confirmed moneyinfo support will need to be provided with the FCA identifier for the company.

Update Frequency

Bulk daily feed run automatically once set up.

2.19 Marlborough Funds

Please email mark.corrigan@ifslfunds.com asking for the moneyinfo integration to be enabled, you will require a username and password.

Update Frequency

Bulk daily feed run automatically once set up.

2.20 Margetts

Please email admin@margetts.com to confirm that you are using moneyinfo and you would like to set up the feed. They should provide you with a set of access credentials that you can then provide to us.

Update Frequency

Bulk daily feed run automatically once set up.

2.21 M&G

To register for the data service, you will need to email M&G Client Services using platformsupport@mandg.com. Please state that you wish to be setup on the moneyinfo SFTP feed and can they provide the following:

1. Company details.
2. User ID of your M&G ‘Firm Principle’ account.

If you need to speak to someone in the M&G Client Services Team, please call 0345 076 6140.

Update Frequency

Bulk daily feed run automatically once set up.

2.22 Novia

To use the Novia data source contact the Novia client services team and request - if you don't already have them - third party integration credentials and/or request that the appropriate file to integrate with moneyinfo is added to your TPI folder.

Novia Client Services can be reached on 0845 680 8000

e: clientservices@novia-financial.co.uk

Update Frequency

Bulk daily feed run automatically once set up.

2.23 Nucleus

To use the Nucleus API service, you must raise a support request via their JIRA system in the normal way.

Once Nucleus have confirmed your set up please supply us with credentials.

Update Frequency

Bulk daily feed run automatically once set up.

2.24 Parmenion

To use the Parmenion Data source you will need to ensure that you are registered for Parmenion Reporting Services and that you have been issued with an ID and a PIN to access the service. Contact Parmenion directly to obtain this information and enable the Reporting Services.

Update Frequency

Bulk daily feed run automatically once set up.

2.25 Pershing

To set up the feed from Pershing to moneyinfo Pershing require a legal agreement to be drawn up that allows Pershing to send us your data*.

We will contact Pershing on your behalf request that this is done.

e. PUK.Client.Integration@bnymellon.com

These files will be accessible from their SFTP site and Pershing will provide confirmation of the correct login details required.

*Pershing may make a charge for this set up

Update Frequency

Bulk daily feed run automatically once set up.

2.26 Praemium

To set up a feed with Praemium you will need to contact them to get a username and password.

If you email either vishal.patel@praemium.com or henry.kingsbury@praemium.com asking to be set up for a feed for moneyinfo, they should be able to assist.

Once you have your credentials please provide them to a moneyinfo team members send safely account.

Update Frequency

Bulk daily feed run automatically once set up.

2.27 Prudential

You will need to send an email to PruBulkTransactionsHub@prudential.co.uk and request to be set up for their moneyinfo bulk valuations data feed (via Origo hub), confirming your firm or network name, FCA number, then confirm you are granting permission to share data with moneyinfo.

Once this is confirmed moneyinfo support will need to be provided with the FRN identifier for the company.

Update Frequency

Bulk daily feed run automatically once set up.

2.28 Quai

To use the Quai feed please contact Quai Support and ask them to enable the files required for the moneyinfo integration.

You can call them on 01733 305740

Or email info@quai-admin.co.uk

These files will be accessible from their SFTP site and Quai will provide confirmation of the correct login details required.

Update Frequency

Bulk daily feed run automatically once set up.

2.29 Quilter

Please follow the link here to complete the form that you need to email back to deborah.banton@quilter.com who will issue either us or you with your access credentials to enable the link.

Update Frequency

Bulk daily feed run automatically once set up.

2.30 Rathbones

This feed is currently set up via an SFTP site that you will need to provide, Rathbones will upload files to the SFTP.

If you would like to setup this feed please contact moneyinfo support on 03303 600 300 or email support@moneyinfo.com and we can assist.

Update Frequency

Bulk daily feed run automatically once set up.

2.31 Royal London

Accessed via Unipass. See below the instructions below for providing moneyinfo with your Unipass details.

Update Frequency

The Royal London feed uses the Contract Enquiry service and runs on an 'on request' basis. A request is triggered when either an Operator (member of staff) or a client logs in.

2.32 Scottish Widows

Accessed via Unipass. See below the instructions below for providing moneyinfo with your Unipass details.

Update Frequency

The Scottish Widows feed uses the Contract Enquiry service and runs on an on request basis. A request is triggered when either an Operator (member of staff) or a client logs in.

2.33 7IM

To use the 7IM Data source you will need to ensure that you are registered for 7IM Reporting Services and that you have been issued with ID's and a PIN to access the service.

Update Frequency

Bulk daily feed run automatically once set up.

2.34 Seccl (P1 Investments)

Please contact the P1 Investments on 01392 953079 and request the moneyinfo integration is set up and you be provided with a firm ID, ID and password, which then need to be provided to a moneyinfo team members send safely account.

Update Frequency

Bulk daily feed run automatically once set up.

2.35 Standard Life

Accessed via Unipass. See below the instructions below for providing moneyinfo with your Unipass details.

Update Frequency

The Standard Life feed uses the Contract Enquiry service and runs on an on request basis. A request is triggered when either an Operator (member of staff) or a client logs in.

Please note your Unipass must be registered with Standard Life – this can be done here.

2.36 Swift

Please contact Swift support or john.goss@zeplersystems.com and ask them to enable the files required for the moneyinfo integration.

These files will be accessible from their SFTP site and Swift will provide confirmation of the correct login details required.

Update Frequency

Bulk daily feed run automatically once set up.

2.37 Time 4 Advice (Curo)

Contact Time 4 Advice to get the moneyinfo import switched on in Curo and obtain a username and password.

e. support@time4advice.co.uk

These are then added as credentials in moneyinfo via Import > Data Providers.

The process then involves selecting clients in Curo to import into moneyinfo on a daily basis (no need to import clients as this is done automatically via the scheduler task daily)

Update Frequency

Bulk daily feed run automatically once set up.

2.38 Tercero (Thirdfin)

Please contact Edward.Hawrych@thirdfin.co.uk and say that you want the moneyinfo integration enabled and to be provided with a username and password.

Update Frequency

Bulk daily feed run automatically once set up.

2.39 Transact

To use the Transact Data source you will need to sign and return **to Transact** their A004 form "Remote Data Service Company Access". It can be accessed here.

Once that has been done you will be able to download, via moneyinfo manager, clients and their holdings from Transact using your 9 digit user name and TRDS password that Transact issue to you. It may be a new access code and password, or an existing one dependent on your set up.

Update Frequency

Bulk daily feed run automatically once set up.

2.40 Wealthcraft

Please contact Wealthcraft by emailing wavsuport.mwp@morningstar.com once set up, you will need to set the “sync to moneyinfo” option under the administration tab on the client group as “Yes” to include the group of clients in the next days data set. Wealthcraft will issue the company with credentials (username and password).

Message/Document integration: Token and Service ID (this is usually the same as the last part of the username).

Update Frequency

Bulk daily feed run automatically once set up.

2.41 Wealthtime

Contact Wealthtime to activate files and obtain id and password. These are then added as credentials in moneyinfo via Import > Data Providers.

It is NOT possible to import clients for Wealthtime due to insufficient data in their feed, so the data provider id needs to be manually added from Client > Provider Feeds.

Update Frequency

Bulk daily feed run automatically once set up.

2.42 Unipass

We need the entire section from the Subject Line of your Unipass Certificate.

This is best obtained via chrome>customise and control google chrome (Three horizontal dots at the top right) >Settings>Privacy and Security

Security>Manage certificates>Choose the unipass (Origo) Certificate>Double click to open>Details Tab>Choose subject then copy and paste the entire subject content.

Once you have copied your Unipass Certificate Subject details please send this to our send safely service. *https://moneyinfo.sendsafely.co.uk/u/richard.goodman*

2.43 Embark (Zurich)

This is a feed that requires you to download a manual file from the Zurich platform and then import this into moneyinfo on a frequency of your choice. This is NOT an automated feed and will require manual processing.

This is an ad-hoc import of an xml data file that can be downloaded from your Zurich Platform using the Bulk contract enquiry option on the main menu.

Update Frequency

This feed needs to be manually run, on an ad-hoc basis.